

# Mid-Shift Team Conference

## Purpose

The mid-shift team conference promotes the smooth operation of the Nurse “Caring” model. It is a time for the team to re-assess the status of patients as well as where each member is with regard to assignment completion. This team check assists members to handle patient concerns before they become problems, and to identify any changes in the care plan resulting from physician rounding results of diagnostic testing, vital signs.

The components of the mid-shift team conference are as follows:

- Establish a preset meeting time (as close to mid-shift as possible)
- Ensure members are available
- Determine location (room on unit)
- Include other disciplines as necessary (Respiratory Therapy, Dietary)
- Review patients’ status/plans of care
- Discuss any changes in patient condition
- Share collected data
- Gain team consensus
- Evaluate/incorporate patient needs, problems, concerns into plan of care
- Modify plan as appropriate
- Review unit logistic issues/problems
- Establish means to resolve issues

## Points of Emphasis

- Listen to and value all member input
- Establish collaborative and physical coverage so that team members may attend meetings and take breaks and lunch
- Demonstrate respect for members by beginning and ending on time
- Utilize conference as a Teachable Moment for all members thus building a mentoring connection