

## PIEDMONT HOSPITAL JOB DESCRIPTION

**JOB TITLE:** Heart Failure Nurse Practitioner **JOB#:** CARD-2082

**DEPARTMENT:** Fuqua Heart Failure Resource Center

**REPORTS TO:** Manager, Cardiovascular Quality and Heart Failure Disease Management  
**SUPERVISES:** HF Resource Center Clinical Staff

**RESPONSIBLE FOR:** Serving as an advanced practitioner in heart failure care, working as practitioner, educator, consultant, coordinator, researcher, and program planner and program implementer. Works as a change agent, collaborator, and liaison between heart failure patients, families, nurses, physicians, administration, and other health care services and community service providers. The nurse practitioner conducts initial evaluations with a focus on medical history, physical assessment, education, disease management, ongoing monitoring and early interventions. Provides primary care and patient education and prescribes patient care intervention to adults and families. The Nurse Practitioner will work within the clinical protocols, recommendations and guidelines set forth by the Medical Directors.

**QUALIFICATIONS:** Master's degree in Nursing and current licensure as an APRN in the state of Georgia. Obtains and maintains national certification as Nurse Practitioner and membership in a professional organization related to cardiology. Three years nursing experience in the specialty area of cardiology with demonstrated clinical competence. Requires in-depth understanding of the roles of the heart failure nurse practitioner and how they apply in a clinical/outpatient setting. Maintains an up-to-date knowledge of current trends, nursing practices and research related to cardiology and heart failure. Has an understanding of the law and legal issues that influence the practice of nursing. Must be ACLS certified within 12 months of employment. Ability to work autonomously within a self directed work team and be directly accountable for practice. IV therapy and phlebotomy skills necessary. Computer skills required in utilizing databases and word processing programs.

### **ESSENTIAL FUNCTIONS:**

1. Serves as an advanced practitioner in cardiology/heart failure care.
2. Collects and analyzes all medical information (assessment, screening, diagnostic testing results and risk stratification); develops diagnosis and treatment care plan for patient/family.
3. Maintains appropriate documentation and dictation in patient medical records.
4. Supervises clinical staff and oversees the management of patient care.
5. Conducts and/or facilitates research.
6. Conducts home visits with patients as necessary in coordination with the referring physician.
7. Assumes responsibility for maintaining own current competency file

## JOB PERFORMANCE STANDARDS

**Job# CARD-2082**

Heart Failure Nurse Practitioner

*All functions shall be performed in a competent, high quality, timely and cost-effective manner in accord with departmental procedures or protocols. Quality is defined as correct, accurate, thorough and age-appropriate. Other performance measures and/or expansion of the above also apply if included below.*

<b>Functions and Performance Standards</b>	<b>Rating</b>
<p>1. Serves as advanced practitioner in cardiology/heart failure.</p> <ul style="list-style-type: none"> <li>a. Provides a comprehensive assessment of complex patient/family/clinical/community situations, and documents findings in the patient's medical record and/or client tracking system.</li> <li>b. Obtains provider number, establishes a system and pursues reimbursement by third party payors.</li> <li>c. Develops and/or selects heart failure specific educational materials/programs used for patient and family education.</li> </ul>	1 2 3
<p>2. Collects and analyzes all medical information (assessment, screening, diagnostic testing results and risk stratification); develops diagnosis and treatment care plan for patient/family.</p> <ul style="list-style-type: none"> <li>a. Provides direct patient care.</li> <li>b. Assesses patient needs: obtains comprehensive health, social, environmental and development assessment data; reviews patient records for past and present health issues; identifies patient and family health hazards and risk factors; conducts comprehensive and/or episodic health assessment including evaluation of the chief complaint, physical examination and diagnostic testing.</li> <li>c. Analyzes data and develops a plan, interpreting information and diagnostic testing results; formulates a diagnosis; develops a plan with the family/patient consistent with established guidelines; ensures personal assets and limitations of the family/patient are incorporated into the plan; collaborates with the patient/family, physician and other health care team members as appropriate to develop individualized management, treatment and/or follow-up plans for health issues.</li> <li>d. Implements plan, performing therapeutic or corrective action as indicated within written standards of care; collaborates with physician regarding prescribed plan of care when necessary; provides family/patient education; documents all pertinent information accurately, legibly, and in a timely manner, ensures appropriate consent forms are signed and dated.</li> </ul>	
<p>3. Maintains appropriate documentation and dictation in patient medical records.</p> <ul style="list-style-type: none"> <li>a. Dictates initial visit and follow up visit reports.</li> <li>b. Maintains communication with referring physicians by sending reports in a timely manner.</li> <li>c. Documents telephone contacts, home visits and telemonitoring reports in medical record.</li> <li>d. Documents patient and family education.</li> </ul>	1 2 3
<p>4. Supervises clinical staff and oversees the management of patient care.</p> <ul style="list-style-type: none"> <li>a. Assists in the review and the revision of position descriptions pertinent to clinical staff working in the HFRC.</li> <li>b. Assists in the interview process for new clinical positions.</li> </ul>	

<p>c. Delegates responsibilities to appropriate personnel and ensures that they are completed in an effective and efficient manner.</p>	
<p>5. Conducts and/or facilitates research.</p> <ul style="list-style-type: none"> <li>a. Serves on the Nursing Research Committee.</li> <li>b. Assists in designing proposals when consulted.</li> <li>c. Participates in specialty area Quality Improvement activities.</li> <li>d. Publishes articles or research in local media, journals, etc.</li> </ul>	<p>1 2 3</p>
<p>6. Conducts home visits with patients as necessary in coordination with the referring physician.</p> <ul style="list-style-type: none"> <li>a. Provides comprehensive assessment of patient to include functional, psychosocial and physical.</li> <li>b. Establishes actual and potential health problems, goals for treatment and desired outcomes</li> <li>c. Uses advanced treatment modalities and technologies in planning, implementing, evaluating and coordinating care activities to meet the patient's and family's goals and projected outcomes.</li> <li>d. Collaborates with the referring physician, HFRC staff and health care team to identify and implement best practice for the identified patient population.</li> </ul>	<p>1 2 3</p>
<p>7. Assumes responsibility for maintaining own current competency file.</p> <ul style="list-style-type: none"> <li>a. BCLS expires__</li> <li>b. ACLS expires_____</li> <li>c. Net Learning completed_____</li> <li>d. HCCS completed_____</li> <li>e. Health Screen completed_____</li> </ul>	<p>1 2</p>
<p><b>TOTAL POINTS:        / NUMBER OF FUNCTIONS:        =</b></p>	